

**ASSIGNMENT to 9-DAY/2 WEEK SCHEDULE**

**MASTER ALTERNATE WORKWEEK #2**

Pursuant to 11-LL-031

between the

**STATE OF ALASKA**

and the

**PUBLIC EMPLOYEES LOCAL 71**

representing the

**LABOR, TRADES and CRAFTS UNIT**

Department/Division \_\_\_\_\_ Duty Station \_\_\_\_\_

It is agreed between the parties that the provisions of the Master Alternate Workweek Agreement 11-LL-031 shall apply to the following bargaining unit member:

PCN	Employee Name	Job Classification

The two week work schedule shall consist of eight 8.5 hour days and one 7 hour day for a 75 hour work period. Each work week must have 37.5 hours designated. The workweek begins on \_\_\_\_\_ at \_\_\_\_\_ (am/pm) and ends on \_\_\_\_\_ at \_\_\_\_\_ (am/pm).

The regularly scheduled days and hours are as follows:

							37.5

							37.5

Management reserves the right to alter this schedule, when necessary, to meet the business needs of the workplace with consideration of the employee's needs, in accordance with the collective bargaining agreement.

This assignment shall be effective on \_\_\_\_\_ and shall remain in effect through \_\_\_\_\_ (no later than June 30, 2012). Either party may cancel upon fifteen calendar (15) days written notice. In the event of cancellation, the affected employee shall return to a normal work schedule in the first week after completing a work period, following the required notice period.

For the Department:

\_\_\_\_\_  
Employee's Supervisor

\_\_\_\_\_  
Date

For the State of Alaska:

\_\_\_\_\_  
Human Resource Manager, HR Service Center

\_\_\_\_\_  
Date

cc: Public Employees Local 71/LTC (via facsimile)